



Kilbirnie Tennis Club Annual General Meeting Minutes

Meeting Held Sunday 17 August 2014 at Kilbirnie Tennis Club, Crawford Road, Kilbirnie

Present Jo Draper (JD), Stephen Bennett (SB), David McCrone (DM), , Marcia Rew (MR), Michelle McKibbin (MM), Ian Macfarlane (IM), Diana Spice (DS), Catherine Carter (CC), Richard Braakhuis (RB), Greg Lydon (GL).

Apologies Gary McKernan (GM), Graham Alderton (GA), Diana Maunder (DM), Moyra Pearce (MP).

Meeting Times Commenced: 3.00pm
Closed: 4.30pm

Item	Discussion	Action
1. Meeting Quorum	Those present agreed that 10 members was sufficient to constitute a quorum for today's AGM.	
2. Minutes of 2013 Annual General Meeting	The minutes were accepted with no changes. Moved to accept: JD. Seconded DM. Passed	
3. Matters Arising from 2013 Minutes	None	
4. Presentation of Annual Reports	<ul style="list-style-type: none"> • President's Report. SB presented his report and welcomed Troy Leamy who is keen to become the junior convenor. • Club Captain's Report. IM presented his report. He noted that he is keen to carry on the relationship with Wellington Tennis Club. He noted that the affiliation levy will increase by a further \$10, but that there is no intention to continue raising the levy: once the Renouf has raised a significant proportion of funds needed for repairs, they will approach other organisations. GL queried whether the affiliation levy would decrease again once repairs were carried out. • Midweek Report. DS presented her report. She noted that Barry Campbell had been cutting the grass but that he may not be able to continue doing this. • Junior Report. MM presented her report. She noted that Friday teenage tennis and Sunday morning peewees were doing well but that numbers were down for the Tuesday sessions. Troy is taking over as junior convenor. It was noted that Sunday sessions had worked well in the past and it may be possible to shuffle court usage for interclub to facilitate this. • Treasurer's Report. DM presented his report. He noted that the club is solvent. Some good income had been received from fundraising, offsetting lower income from subscriptions. <p>Moved to accept: IM. Seconded DM. Passed</p>	

<p>5. Presentation of Financial Accounts</p>	<p>DM presented finances for the financial year May 2013 to April 2014. Total income was \$36,191, total expenses \$34,466 making a surplus of \$1726.</p> <p>DM reported that income from subscriptions was down, but income from fundraising had increased as against 2012/13. Coaching expenses decreased significantly following the new coaching agreement. The annual ground lease had significantly increased.</p> <p>There were outstanding member loans of \$3,000.</p> <p>GL queried whether the telephone rental should be continued as this constitutes a significant expense.</p> <p>DM confirmed that auditing of the accounts of an incorporated society is not required by the Companies Office.</p> <p>Moved to accept: JD. Seconded SB. Passed.</p>	
<p>6. Proposed Rules Revision</p>	<p>DM had prepared a proposed revision of the club's rules which had been reviewed by the outgoing committee.</p> <p>DM noted that the rules revision needed to be ratified by the AGM and lodged with the Companies Office. It was noted that the proposed rules revision included a proposal to reduce the size of the committee to four officers and three other members in order to streamline discussions. It was noted that this proposal would also reduce the capacity of the committee to accommodate differing opinions. However members off committee could attend committee meetings if they had matters to discuss.</p> <p>To compensate for fewer members on the committee, committee meeting dates and times should be made known to members and that they should be invited to attend if they had any contributions to make.</p> <p>A future newsletter/handbook should also clarify the method for raising concerns.</p> <p>Vote to accept new rules: Unanimous acceptance.</p>	<p>JD</p>
<p>7. Election of Officers</p>	<p>The outgoing Officers are:</p> <p>President – Stephen Bennett Secretary – Jo Draper Treasurer – David McCrone Club Captain – Ian Macfarlane</p> <p>All outgoing officers indicated that they would be willing to continue in their roles and were duly renominated as follows:</p> <p>President – SB. Nominated GL, seconded MR Treasurer – DM. Nominated DS, seconded IM Secretary – JD. Nominated SB, Seconded IM Club Captain – IM. Nominated DM, seconded GL.</p> <p>The officers were therefore elected unopposed.</p>	
<p>8. Election of Committee Members</p>	<p>Noting that there were only three committee places left, five members indicated their interest in being on the committee: MM, DS, MR, RB, CC . It was agreed that the junior convenor (Troy Leamy) and midweek organiser (DS) could sit off committee and attend committee meetings from time to time if they had matters to discuss.</p> <p>The remaining four members were nominated as follows.</p>	

	<p>MR – nominated DM, seconded RB RB – nominated IM, seconded DS MM – nominated MR, seconded SB CC – nominated SB, seconded JD</p> <p>Following a vote the following members were elected to the committee: MR, RB, MM.</p>	
9. Election of Patron	<p>Brian Galt is the club patron. It was proposed that he remain the club patron for the next year. Nominated: SB, seconded IM. Passed. A letter of thanks will be sent.</p>	JD
10. Recommendation of Level of Subscriptions for 2014/15 Season	<p>The outgoing committee proposed the following changes to subscriptions for the 2014/15 membership year:</p> <ol style="list-style-type: none"> 1. Discontinue 10% household discount 2. Reduce family discount from 20% to 15% 3. Increase subscriptions by \$10 for each category (reflecting increased affiliation fees levied by Tennis Central) – Senior \$180, Tertiary \$160, Junior \$140, Peewee \$110. 4. Introduce a \$20 interclub levy for midweek interclub players. <p>Vote to accept new subscription levels: <i>Unanimous acceptance.</i></p>	
11. Recommendation for Life Membership	<p>John Hammond was proposed to become a Life Member. Nominated: SB, seconded IM. Passed. A letter to inform John of his election to Life Membership will be sent. He will also be added to the club’s mailing list.</p>	JD DM
12. Notices of Motion	None.	
13. General Business	GL thanked the outgoing committee for their hard work.	
14. Next AGM	August 2015.	