

Annual General Meeting of the Kilbirnie Tennis Club Inc Sunday 12 August 2012 at the KTC Clubrooms.

Minutes Record

Present: Steve Hunter, Jo Draper, Diana Maunder, Stephen Bennett, Graham Alderton, Lance McEldowney, John Hammond, Ian Macfarlane, Steve Gracie

1. **Apologies:** Greg Lydon, Hiromi Morris, Diana Spice, Ross and Gina Wilson, Chris Parker, Adrian Macey, Richard Braakhuis, Michelle Mckibbin, Marcia Rew, Jenny Robinson, David McCrone, Catherine Carter, Donna Campbell, Chris Barnett

2. Minutes of 2011 Annual General Meeting

Minutes accepted

Moved: John Hammond

Seconded: Graham Alderton

3. Matters Arising from Minutes

Query raised about approach to WCC re removing trees over top courts. Jo advised that Council had topped/trimmed trees at the front of the Club and she would follow up with the Council re the top trees again when they formally notify the Club of the rent increase (verbally advised rent will double over 3 years from the current \$800 per annum).

Query raised re loss of revenue from honesty box when lockable gates were installed on top courts. Signage on lockable gate advising who to contact for membership enquiries, and the initiative to introduce a 'see if u like it' sub will hopefully attract at least 6 new members which would offset the current honesty box takings for the year.

Members also discussed the auditing of accounts – it was felt there were sufficient checks and balances in place with the Membership Secretary, Treasurer and other Committee members overseeing the financials and the Club's bank account. Also agreed to check if there was a Club member who was an accountant and could review the financial accounts annually.

4. Presentation of Annual Reports

(See separate reports for full detail.)

- President's report – Stephen Bennett

Noted that the bottom courts were progressing well and were playable. Top courts well utilised – now need to attract new members to the Club's facilities.

Mid week (Wednesday) club evening was successful but poor weather meant often cancelled – discussed having an alternative day if rained off on Wednesday.

- **Match Committee Report – Steve Hunter**
A number of teams competed successfully in summer interclub. Noted that the mid winter Framptons comp is tougher this year although the team has been competitive and won some of their matches.
The Handicap tournament and the Muritai event were well supported and enjoyed by everyone, however, it was disappointing that the Havelock North event did not go ahead – it will be kept on the calendar for next year.
- **Mid-week Tennis report – Diana Spice**
Lance reported that they had good numbers throughout despite the weather and were hoping that the bottom courts will be finished for the summer season as current numbers meant all 5 courts would be used. Noted that 'puddling' occurs on the number 3 court after heavy rain – drainage issue? Graham mentioned that the courts would be given another sand and groom before summer and the drainage holes along the gutter at the back of the courts would also be cleared and enlarged if possible to help the run off.
- **Junior Tennis report – John / Ian**
Juniors had a good season; again good numbers although down on last season. Good to see the older juniors coming in to the senior team and doing well; and great that the senior members have supported them coming through in to the senior interclub teams. Thanks to Michelle for all her hard work over the season.

Annual reports accepted

Moved: Ian Macfarlane

Seconded: Steve Gracie

5. Presentation of Financial Accounts – John Hammond

(See separate accounts papers.)

Chris Parker, as Treasurer, prepared accounts. John has input as membership secretary (collect subs, keep current members' list.)

John talked to the key points.

Balance sheet still shows \$25k of grant funds which is for resurfacing – to be completed before summer season starts. Subscriptions are down with a reduction in senior members; repairs and maintenance and general expenses increased with drainage costs and new tennis nets purchased during the

year. Retaining tennis balls at the club is an ongoing problem – need to look at how we can ensure there are tennis balls at the club for members and club days.

Still awaiting Lions Foundation decision on our application for a \$6k grant that will be utilised for new fences around the courts.

Coaching income / costs discussed – John will talk to Andy Wheeler about how we can ensure that all juniors (particularly Tuesday evening sessions) have paid the coaching fees – discussed possibility of non club members paying a small fee to the club.

Financial report accepted:

Moved: Diana Maunder

Seconded: Graham Alderton

6. Election of Officers

President: Stephen Bennett

Club Captain: See below*

Club Secretary: Catherine Carter

Club Treasurer: Chris Parker (accounts) Indicated happy to continue treasurer duties. Facility with Westpac to view accounts. Marcia will continue to clear post box + be signatory.

(Membership Secretary: John Hammond)

John Hammond to manage roster for club days – format of having interclub teams rostered on for club days to continue.

7. Election of Committee Members

Continuing:

Graham Alderton

Marcia Rew

Michelle McKibbin

John Hammond

Jo Draper

Richard Brakhauss

Lance McEldowney

New members:

Ian Macfarlane (Club Captain)

*Match Committee:

Members discussed continuing with this format which had worked well during 2011/12 as it shared the work of the Club Captain. The need for having a Club Captain was also raised - a contact point for new members / external contact point. It was noted that most clubs had an individual club member in

this role. Ian volunteered to be the contact point provided the Match Committee structure remained and carried out the work as below:

Stephen Hunter, Ian Macfarlane – interclub
Jo Draper, Diana Maunder - tournaments

Off Committee:
Diana Spice, Midweek Convenor

8. Election of Patron

Brian Galt, Manager Pak'n'Save Kilbirnie, Chairman of Eastern Suburbs Sports Trust

9. Recommendation of Level of Subscriptions for 2012/2013 Season

Seniors \$190 (\$210 2011/12 season)
Midweek \$150
Tertiary \$130
Juniors \$100-\$120

Family 20% discount for 3 or more.

John talked to the proposal for the level of subscriptions in 2012/13. The overriding aim of the reduction to \$190 for senior members is to attract additional members, given that the club is in a good position with 5 new courts. Additionally the fall in membership has occurred in the last 2 years following the increase to \$210 a couple of years ago. It was noted that the \$210 subscription was still good value compared to other clubs and that the club could still increase the subs back to \$210 next year if necessary.

The new initiative to introduce a 'See if u like it sub' was well received and will be put to the incoming Committee for approval, together with the proposed membership subscriptions above.

It was noted that existing Club members would need to commit to making club days work so that we get a healthy conversion rate from new players who try the Club out under the 'See if u like it sub'.

10. Progress report on upgrade of courts.

The bottom courts will have the final Synpave surface applied before summer interclub starts (weather permitting); top courts will be re-sanded next month; and new fencing will be completed if and when the Lion Foundation \$6k grant is approved. Funds are also available to install a security gate and signage on the top courts; and for new court numbers and scoreboards.

The Club will have two (new) surface courts - Synthetic grass and Synpave which need to be promoted and should help attract new members.

11. Notices of Motion

Motion that Club days should be held on the bottom courts – again to help attract attendance and new members. Incoming committee to consider options to support club days – agreed the interclub team roster worked well last year. Some ideas from last year included:

- Move to later on a Sunday, rather than whole afternoon. Start 3.00 pm.
- 4 people on the roster would give a base for playing.
- Arrange Fun Doubles in the summer for non-interclub players.
- Every month have a special tournament.

12. General Business

First Committee meeting for the 2012/13 season to be held on Thursday 23rd August at 7.30pm at the Clubrooms

The meeting closed at 5.05 pm.