



**Annual General Meeting of the
Kilbirnie Tennis Club Inc
3pm Sunday 14 August 2016
A G E N D A**

- 1. Opening Day Tennis from 1pm.**
- 2. Prizegiving and Afternoon Tea from 3pm**
- 3. Apologies**
- 4. Minutes of 2015 Annual General Meeting**
- 5. Matters Arising from Minutes**
- 6. Presentation of Annual Reports**
 - **President's report – Robin Doddridge**
 - **Club Captain's report – Ian Macfarlane**
 - **Mid-week Tennis report – Diana Spice**
 - **Junior Tennis report – Troy Leamy**
 - **Treasurer's report – David McCrone**
- 7. Membership Fees 2016/17 – David McCrone**
- 8. Election of Officers**
- 9. Election of Committee Members**
- 10. Election of Patron**
- 12. Notices of Motion**
- 13. General Business**

**Josephine Draper
Club Secretary**

Minutes of the Kilbirnie Tennis Club's Annual General Meeting held on 16 August 2015 at 3.00pm

Present: Stephen Bennett (Chair), Ian Macfarlane, David McCrone, Richard Braakhuis, Jenny Everett-Wells, Graham Alderton, Robin Doddridge, Lance McEldowney, Colin Giddy, Chris Bolton.

Apologies: Jo Draper, Michelle McKibbin, Marcia Rew, Gary McKernan, Diana Maunder, Catherine Carter.

Item	Discussion
1. Minutes of the 2014 AGM	Moved to accept: David McCrone. Seconded Ian Macfarlane. Passed
2. Matters arising from 2014 minutes	None
3. Presentation of Annual Reports	<p>Stephen Bennett presented his President's report, commenting on the Club's achievements during his five-year term of office, and challenges facing the Club. Challenges include the Club's finances: a 2014 report commissioned by Tennis Central had identified Kilbirnie Tennis Club as being financially vulnerable because of its low level of current assets. It was agreed to refer this matter to the incoming Committee for consideration.</p> <p>Other reports were provided to members prior to the AGM by Ian Macfarlane (Club Captain), David McCrone (Treasurer) and Diana Spice (Midweek Convenor).</p> <p>The outgoing Junior Convenor, Troy Leamy, provided a brief written report to the AGM, noting that he is promoting Club membership among participants in coaching programmes he is running in local schools.</p> <p>The incoming Junior Convenor, Jenny Everett-Wells, updated the meeting on strategies to boost the Club's junior membership over the next few years.</p> <p>Jo Draper had provided the meeting with an update on Club maintenance and development issues including the floodlighting project and repainting of the clubhouse. It was noted that Barry Campbell had worked tirelessly at maintaining the Club's grounds.</p>
4. Financial statements	<p>Financial statements for 2014/15 were presented by David McCrone. Total income was \$32,769 and expenditure \$31,563. Current assets carried forward to the 2015/16 financial year were \$6,611.</p> <p>It was noted that casual court hire made a useful financial contribution to the Club's income, but there was a need to monitor use of the Club's courts by non-members to try and ensure that they all pay the court hire fees.</p>
5. Membership fees 2015/16	<p>In order to encourage new membership and retain current members, it was agreed not to increase the senior membership subscription, to provide a \$20 discount for Gold Card holders, and to lower subscriptions for junior members.</p> <p>It was decided:</p> <ul style="list-style-type: none"> to restructure the Club's junior membership categories to align with the categories used by Tennis Central: Juniors 12-18 and juniors under 12.

	<ul style="list-style-type: none"> • to set junior membership subscriptions at \$100 for juniors 12-18 and \$80 for juniors under 12. • to introduce a \$40 interclub levy for junior members playing interclub. • to maintain the family membership discount and senior interclub levies at the current levels.
6. Election of Officers	<p>Nominations were made as follows: President: Robin Doddridge. Nominated David McCrone, seconded Lance McEldowney Club Captain: Ian Macfarlane. Graham Alderton/Robin Dodderidge Secretary: Jo Draper. Stephen Bennett/Richard Braakhuis Treasurer: David McCrone. Stephen Bennett/Lance McEldowney</p> <p>All nominees were elected unopposed.</p> <p>A vote of thanks to the retiring president, Stephen Bennett, was proposed by Graham Alderton and passed with acclamation by the meeting.</p>
7. Election of Committee members	<p>Three members were nominated by Stephen Bennett, seconded David McCrone, and elected unopposed to the Committee: Richard Braakhuis Peter McArthur Marcia Rew</p>
8. Election of Patron	<p>The Club's 2014/15 Patron, Brian Galt, was nominated by Stephen Bennett/Jenny Everett-Wells and was again elected by the meeting as the Club's Patron for 2015/16. A letter of thanks will be sent to Brian.</p>
9. Other business	<p>It was agreed that there is a need to monitor telephone messages regularly and take appropriate action.</p> <p>A query was raised about whether there is a copy of the Club's Rules on the Club's website. The Rules will be included in the Members' Handbook for 2015/16.</p> <p>Two offers to donate their table tennis tables to the Club were made by Lance McEldowney and Richard Braakhuis.</p> <p>It was noted that the pool table had been removed from the clubhouse. The need to reduce clutter, increase storage, and make the clubhouse tidier and more comfortable was discussed.</p> <p>Jenny Everett-Wells suggested that the Club purchase a new barbecue - a matter for the incoming Committee to consider.</p>

The meeting closed at 4.20pm.



President's Report

Welcome everyone to the Kilbirnie Tennis Club's (the best little club in Wellington) AGM for 2016.

The past 12 months has been an active and busy year for the club with some notable achievements as a result of the hard work of committee and club members. You may have noticed Corrections workers at the club over the past few months. Most of the overgrown plant matter around the South and East edges of the club has been removed and many of the trees pruned and where appropriate removed. The Corrections team will be providing an annual maintenance visit so that the area will continue to look tidy. Thanks to Peter McArthur for co-ordinating this work.

New steps have been installed connecting our front and back courts and this provides a safe way for our members and visitors to the club to get between the courts. I must admit, that after a bit of rain the previous "pathway" became fairly precarious at times. I would like to extend my thanks to David McCrone for his hard work arranging the installation and liaising with the Council and the contractor, ensuring we have something we can all be proud of.

Our financial position continues to be closely monitored by our Treasurer, David McCrone and we are on track to report a modest but healthy surplus for this financial year. The club's membership increased from 154 to 173, nearly all of which is attributable to our junior membership base. Troy Leamy, aided by our junior convener Jenny Everett-Wells, have done a great job of working with our local schools to increase the visibility of tennis and of our club resulting in additional juniors to the club. Regarding fees, we continue to have the most competitive and affordable membership fees in the Wellington area. We mustn't lose sight of this.

The installation of lights at the club will continue to be a strategic item of priority for the committee. The benefits to the club will be significant and this will allow Troy to impart his wisdom on our junior and senior members by having increased time on court especially during the winter months. Additionally, it will allow us to field teams in the Monday night interclub competition.

After 12 months in the position this will be my first and last report as President as I am keen on pursuing the position of Club Captain. It has been an enjoyable 12 months and I have enjoyed the variety that the role brings. It's essential for me to acknowledge the considerable effort that Ian MacFarlane has put into the Club Captain role over the past few years and with this has come some significant success for our interclub teams. Part of my plan for the (fast arriving!) interclub season is to make some change to ensure that our women's and men's teams are as competitive as possible, this will hopefully, in turn, help with the recruitment of players to the club. Additionally, we must continue to stay close to our affiliated club, Wellington, to make sure that we support each other to ensure mutual success.

Finally, please remember that the success of our club is built upon the efforts and energy of volunteers. Please continue to support our club and committee where you can whether it is making yourself available as a committee member, cleaning up in and outside the clubhouse, attending working bees or just saying thanks from time-to-time.

Good luck to all on the court for 2016/17 and see you soon.

Robin Doddridge



Kilbirnie Tennis Club Captain's Report

Interclub

The club had a busy 2015/16 interclub season with 6 interclub teams competing across the mens, womens and mixed grades, and a men's Premier team. There were some solid results with special mentions going to our men's team who gained promotion to 2nd grade in the pre-Christmas competition and then retained their position in 2nd grade in the post-Christmas competition; and also to our team of juniors playing in their first men's interclub season who more than held their own in the grade. Also congratulations to our men's 4th grade team who won their grade post-Christmas, and to our mixed interclub team who were promoted to B grade.

Kilbirnie again entered two teams in the increasingly competitive Mixed Grade Championships on Friday mornings, running for nine rounds, both pre and post Christmas-New Year, the only club to do so. Kilbirnie Swingers again finished towards the top of the competition but, as is usual over the past few years, were hard pressed by a determined Kilbirnie Slammers team in the local derby. Kilbirnie teams, drawn from women playing in Diana Spice's mid-week tennis on Tuesday and Thursday mornings, also performed creditably in the Grade 3 and 4 championships on a Monday.

And finally, although our men's combined Kilbirnie / Wellington club Premier 2 team had a tough season and were relegated to premier 3 post-Christmas the team finished mid table and does retain a spot in the Premier competition for next season.

Kilbirnie picked up 4 awards at the end of year Prize Giving – another good season for the club.

Thank you to all the interclub team captains for taking on this role. We hope you will step up again and enjoy another successful season in 2016/17.

Annual Fixtures

The Havelock North annual fixture was well supported again but unfortunately the result did not go our way with Kilbirnie narrowly going down despite the home court advantage. The Muritai fixture did not go ahead this year but we will look to reinstate it next year – remember the events are open to all club members including juniors playing at senior interclub level.

The Club Champs were held in May. Thanks to Graham Alderton and Diana Maunder for organising the event – results as follows:

- Womens Doubles winners – Marcia Rew / Diana Maunder; runners up – Catherine Beard / Sarah Wilson
- Men's Singles winner – Rorie French; runner up – Greg Lydon
- Mens Doubles winners - Ian Macfarlane / John Emery; runners up – Chris Barnett / Ben Fitzwater

- Mixed Doubles winners – John Emery / Marcia Rew; runners up Karen Rigby and Lance McEldowney

The total number of entries was up on 2014/15 which was great to see and we encourage all members to enter the club champs as it is a good social event and an opportunity to test your skills in a competitive but friendly club environment.

Club Facilities

Work on lighting for the bottom courts is progressing slowly - light and noise technician reports are required as part of the application for resource consent but it is not cheap or a simple exercise and requires significant resources – time and money. We are now in the process of seeking grants for some of the initial expenditure required on reports for resource consent. As previously mentioned – if any members have an interest and/or expertise in this area (or Council contacts) that could assist please let the Committee know.

You will have noticed all the hard work on and around the clubhouse – newly painted (with just a final coat to go on); the clearing of the entire area around the top courts; and the new path and steps up to the top courts. A special thanks to Committee members Peter McArthur and David McCrone for all their hard work organising this and to all club members who helped out during the season.

All this hard work to improve the club's facilities is paying off as our Sunday club days are proving popular with one of the interclub teams hosting the afternoon and we are definitely seeing more members coming along regularly to club day which is great.

If anyone has any ideas to further improve the club facilities / club days etc. please get in touch with a member of the Committee or drop a note in the Honesty Box at the club.

Hope you are enjoying the winter tennis and we look forward to the 2016/17 season.

Ian Macfarlane
Kilbirnie Tennis Club Captain



Mid-Week Organiser's Report

No doubt everyone is aware of the huge work that has been carried out by the Department of Corrections guys and girls up behind the top courts. We midweekers were subjected to many weeks of orange-clad figures coming and going with wheelbarrows, picks, shovels, axes, machetes etc. and watched in amazement as trees were felled, grass and weeds disappeared and a new landscape appeared. At all times, these workers were courteous, as quiet as possible considering the type of work being carried out and respectful to the needs of us tennis players slaving away on the courts! One thing that did get to us a bit was their knock-off time to cook delicious smelling bacon, sausages, etc!

In my opinion they were a well organised team who have cleared the way for future plans (an added bonus has eventuated in the clearing of heavy clay above court 5 resulting in no more water filling the back gutters – yay indeed!)

That's our big news really – mid-week play continues as usual with the welcome visits of Ping and Jack Xu and Yoko and Toshiya Suzuki – always fun and giving us a run for our money. Of course we look forward to their next visit.

Eddie Ainsley is a new recruit and not half bad! Welcome.

Keep slogging away to our "Swingers", "Slammers", and ladies Monday teams 1 and 2 – I'm sure you enjoy your tennis no matter what the results – which I have lost and so cannot comment on....! Sorry!

Midweek Organiser

Diana Spice



Kilbirnie Tennis Junior Report

Since last year I've focussed on KTC full time (gave up office life!). Comparing this July with last I am five hours busier which I think reflects the increased interest in junior tennis.

I have enjoyed taking on the coaching at Kilbirnie full time over the last year, and it's good to see that the junior roll is growing. I'm stoked to see we've got more than 80 juniors now, and this includes quite a lot of growth in the number of girls playing. We're aiming to have 100 juniors before the year's out!

Since last year, I have been working on getting schools involved with KTC. This has been successful, with visits to Lyaall Bay, Kilbirnie and EBIS Schools. I think the increase in junior membership compared with last year is due to this direct involvement. With the growth in junior rolls I expect to see more junior interclub teams over the upcoming year.

This coming summer I am looking into involving new coaches with the club to increase the membership and coaching hours so we will have lots of time to focus on juniors (and seniors!)

On Sunday mornings we have peewee tennis from 9-10, intermediates from 10-11.30. Last year went well and this year I'm aiming to have multiple coaches on board, and social events such as gold coin BBQs as part of the mornings. I also want to start a junior tournament and a parent/child tournament too. Watch this space.

I look forward to working with you all over the next year.

Troy Leamy

Club Coach



Treasurer's financial report to the 2016 AGM

During the financial year ended 30 April 2016, the club's membership increased from 154 to 173. Nearly all of this increase was in junior membership, which rose from 66 to 84.

Junior membership subscriptions were reduced and junior membership categories changed to align with Tennis Central's classifications: juniors 12-18 and juniors under 12.

Total income fell by seven percent, with decreases in income from fundraising, grants, and casual court hire.

Expenditure fell by 29 percent, with a substantial reduction in spending on repairs and court maintenance. Arrangements were made for annual ground lease payments to be made in quarterly instalments. To reduce expenses, the Committee decided to have the clubhouse telephone disconnected.

At the end of the 2015/16 financial year the Club held \$14,485 in bank deposits.

For the 2016/17 membership year the Committee proposes the following fee structure:

1. Membership subscriptions: \$180 for senior members; \$160 for tertiary students and SuperGold Card holders; \$120 for juniors 12-18; and \$100 for juniors under 12.
2. Interclub levies: \$50 for members playing Premier and Tecnifibre interclub; \$20 for members playing weekday and winter interclub; and \$20 for junior members playing junior interclub.
3. Discount on family membership subscriptions: 15 percent for a minimum of three family members.
4. SIULI membership: \$40 from 1 September, \$30 from 1 October, and \$20 from 1 November.

David McCrone
Treasurer

22 July 2016

KILBIRNIE TENNIS CLUB INC

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDING 30 APRIL 2016

	2015-16	2014-15
INCOME		
Court hire		
Capital Coaching	1,250	750
Casual	1,010	1,597
Donations	70	280
Fundraising *	384	1,093
Grants	1,000	2,900
Interest	211	207
Membership fees		
Subscriptions	21,455	22,068
Interclub levies	3,550	2,270
Swipe cards *	120	160
Shop sales	218	119
TOTAL INCOME	29,267	31,444
EXPENSES		
Coaching	3,120	4,360
Insurance	1,321	1,560
Lease	1,096	2,193
Loan repayments	0	3,000
Repairs/maintenance		
Courts	538	2,243
Clubhouse & grounds	340	2,469
Supplies		
Clubhouse/shop	305	432
Signage	0	69
Swipe cards	431	0
Tennis balls	2,343	2,145
Tennis Central fees		
Affiliation	7,234	6,756
Interclub	2,533	2,148
Utilities		
Electricity	782	833
P O Box rental	175	170
Telephone	537	707
Trophies/honours board	140	488
Water	329	246
Website	141	116
Other expenses	28	132
TOTAL EXPENSES	21,394	30,067
Surplus	7,873	1,376

* Net

STATEMENT OF FINANCIAL POSITION

AS AT 30 APRIL 2016

	2016	2015
CURRENT ASSETS		
Westpac bank:		
Current account	1,077	413
Online Saver account	13,408	6,198
Total	14,485	6,611
FIXED ASSETS	92,638	105,969
TOTAL ASSETS	107,123	112,580
CURRENT LIABILITIES	0	0
NET ASSETS	107,123	112,580

FIXED ASSETS

AS AT 30 APRIL 2016

	Rate of depreciation	Book value 30/04/2015	Additions 2015-16	Depreciation 2015-16	Book value 30/04/2016
Buildings	2.5%	14,438	0	361	14,077
Equipment	20.0%	531	0	106	425
Fences	10.0%	3,154	0	315	2,839
Courts	14.28%	87,785	0	12,536	75,249
Ball machine	20.0%	61	0	12	48
		105,969	0	13,330	92,638

(Signed) _____

D G McCrone
Treasurer
Kilbirnie Tennis Club Inc